

What is expected of the internship host?

In addition to providing a safe working environment and meaningful work experience, the industry supervisor will also provide a brief report at the conclusion of the internship, which will comprise 20% of the intern's assessment.

What sort of work do interns do?

The nature of the work conducted by the intern will depend on the organisation and varies from placement to placement. As host organisation you will provide an experience that is authentic, and directly linked to the student's chosen field. Activities that an intern may undertake include a combination of the following:

- shadowing members of staff in science-related roles
- contributing in an assisting capacity to a range of activities
- being a team member on a project for the duration of the internship
- participating in an individual project that can be completed within the hours of the placement
- office-based tasks including data entry, literature searches, or preparation of figures for presentation/marketing materials
- hands on laboratory or field-based activities.

Interns will also be required to complete online university assessments as part of the program, which will be graded by the program academic co-ordinator on a pass/fail basis.

What preparation can you expect of an intern?

Interns will normally be enrolled in the later years of their degree and will bring the experience of tertiary study in science subjects. As part of the program, interns will undertake online induction modules that cover key professional skills and prepare them for the expectations of your placement.

Academic and professional staff also provide support throughout the internship to ensure a mutually beneficial work placement experience for both hosts and student interns.

How do we select interns?

Interns can be selected based on their major, academic standing, co-curricular activities. You can directly manage the selection of students or we can assist you with shortlisting candidates. We will also work with you to advertise the opportunity to specific cohorts of students.

When can student placements take place?

Student enrolment aligns with our teaching periods. Internship dates do not need to match up perfectly with the teaching periods but student assessments and the supervisor's report will need to be submitted at the end of the enrolled teaching period, so the student can receive academic credit. Students may undertake internships that exceed the minimum 105 hours, if students are aware and agree beforehand. Internships can be run over a long period of time or more intensely, but please note that many students will have other study and work commitments that will impact on their availability.

In February 2019, UNSW launched UNSW3+, a new academic calendar which enables students to build work experiences into their degree in any term, giving employers access to our students all year round.

2021 Term Dates

Summer term	4 January – 5 February
Term 1	15 February – 13 May
Term 2	31 May – 26 August
Term 3	13 September – 9 December

2022 Term Dates: student.unsw.edu.au/calendar

Commercial considerations

Agreements

A formal agreement is established between the University and the host organisation. The program meets the requirements of a 'vocational placement' in accordance with the Fair Work Act 2009.